



CITY COUNCIL AGENDA

Tuesday, December 6, 2022 at 7:00 p.m.
Springfield City Hall
170 North 3rd Street

CALL TO ORDER

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room
- Roll call
- Pledge of Allegiance

CONSENT AGENDA

All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.

1. Approve Minutes of the November 15, 2022, Council meeting
2. Approve Claims and Payroll
3. Approve **Resolution 2022-48** appointing city officials
4. Approve the regular City Council meeting calendar for 2023
5. Appoint Members of the Springfield Planning Commission – David Kulm, Jerry Webster
6. Appoint Members of the Springfield Board of Adjustment – David Kulm
7. Appoint Members of the Springfield Tree Board – Faith Hutton, Cinda Craney
8. Appoint Members of the Springfield Library Board – Neal Eickhoff, Sue Startzer, Sue Pereira
9. Approve Pay Application No. 3 in the amount of \$438,415.21 to Judd Bros. Construction Co. for services performed on Municipal Water Well and Improvements

REGULAR AGENDA

1. Appoint City Council President

2. Appoint Council liaisons for each department – Current appointments are as follows: Mike Neitzel-Sewer, Michael Herzog-Community Building/Library, Dan Craney-Streets, Kacie Murtha-Water/Parks
3. Appoint Members of the Springfield Board of Health – Mayor Bob Roseland, City Council President, Lt. Dennis Svoboda, Jeff Kreifels
4. Sarpy County Sheriff’s Monthly Service Report
5. Springfield Pines SID Board Members – Discuss proposed park upgrades including installation of playground equipment
6. Consider approval of the Certificate of Compliance for Maintenance Agreement No. 126 for roadway surface maintenance completed by the Nebraska Department of Transportation in 2022
7. Consider approval of **Resolution 2022-49** entering into a Memorandum of Understanding regarding grading and construction permits for work within Southern Sarpy Watershed
8. Consider bids for the purchase of a truss screed for the street department
9. Discuss well project
10. **Tabled November 15, 2022.** Consider bids for the implementation of (1) document management software from Eakes and (2) FrontDesk Software from GWorks

DEPARTMENT REPORTS

1. Sewer Department – Mike Neitzel
2. Library & Community Building – Michael Herzog
3. Water & Parks Department – Kacie Murtha
4. Street Department – Dan Craney
5. Mayor’s Report – Bob Roseland
6. City Staff Reports

The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.

ADJOURNMENT

MINUTES

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o’clock p.m. on Tuesday, December 6, 2022, at City Hall. Present were Council Members: Mike Neitzel, Michael Herzog, Kacie Murtha, Dan Craney. Absent: Mayor Bob Roseland. Notice of this meeting was given in

advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. Council President Dan Craney publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

Consent Agenda

Motion by Herzog, seconded by Neitzel, to approve the Consent Agenda. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Claims and Payroll:

Check #	Account ID	Account Description	Debit Amount	Name
General				
46411	6084-10-10	Aflac-Gen	243.38	Aflac
46413	7205-10-10	Subscriptions-Gen	670.00	American Legal Publishing Corporation
46474	6084-10-10	Aflac-Gen	68.60	Ameritas Life Insurance Corp.
46389	60-80-10-10	Health Ins-Gen	2,875.73	Blue Cross Blue Shield
46419	7455-10-10	Internet-Gen	127.97	Charter Communications
46420	7045-10-10	Prof Svcs-Tech Support-Gen	842.50	Core Technologies, Inc
46432	9310-10-10	Nuisance Abatement-Gen	20.20	DCI Media, Inc
46432	7250-10-10	Publication Costs-Gen	1,360.34	DCI Media, Inc
46387	6080-10-10	Health Ins-Gen	122.77	Delta Dental
46424	7480-10-10	Janitorial-Gen	240.00	Executive Janitorial Corporation
46425	7205-10-10	Subscriptions-Gen	2,290.00	FES LLC
46426	8130-10-10	R&M Building-Gen	8.50	Fireguard Inc
46427	7205-10-10	Subscriptions-Gen	5.00	First National Bank of Omaha
46427	7045-10-10	Prof Svcs-Tech Support-Gen	16.03	First National Bank of Omaha
46427	8010-10-10	Office Supplies-Gen	66.73	First National Bank of Omaha
46427	7330-10-10	Telephone-Gen	188.09	First National Bank of Omaha
46428	8140-10-10	R&M Equipment-Gen	126.29	Five Points Bank
46433	7200-10-10	Dues-Gen	1,250.00	Grow Sarpy
46436	7200-10-10	Dues-Gen	185.00	International Institute of Municipal Cl
46437	7030-10-10	Prof Svcs-Planning-Gen	2,606.25	JEO Consulting Group, Inc.
46444	7320-10-10	Natural Gas-General	69.78	Metropolitan Utilities District
46452	7010-10-10	Prof Svcs-Engineer-Gen	1,073.22	Olsson
46454	7310-10-10	Electricity-Gen	261.77	OPPD
46456	7230-10-10	Postage/Shipping-Gen	26.55	Petty Cash
46390	6080-10-10	Health Ins-Gen	66.39	Principal Financial
46459	7046-10-10	Prof Svcs-Building Inspector	2,200.77	Sarpy County Building Inspector
46460	7060-10-10	Animal Control-Gen	399.00	Sarpy County Fiscal Administrator
46461	7050-10-10	Law Contract-Gen	9,771.00	Sarpy County Treasurer
46463	9310-10-10	Nuisance Abatement-Gen	180.00	Seidler & Seidler, P.C.
46463	7020-10-10	Prof Svcs-Legal-Gen	1,096.20	Seidler & Seidler, P.C.
46476	7270-10-10	Insurance-Gen	75.09	Travelers
46477	7270-10-10	Insurance-Gen	626.27	USI Insurance
46471	7280-10-10	Laundry-Gen	111.60	Walkers Uniform Rental
Total			29,271.02	

Sales Tax				
46417	9089-15-10	Community Events-Sales Tax	744.00	Brite Ideas Decorating Inc.
46435	9089-15-10	Community Events-Sales Tax	959.52	Home Depot Credit Services
46430	9089-15-10	Community Events-Sales Tax	120.92	Kathleen Gottsch
46440	9089-15-10	Community Events-Sales Tax	132.44	Menards
46456	9089-15-10	Community Events-Sales Tax	20.46	Petty Cash
46466	9089-15-10	Community Events-Sales Tax	154.96	Springfield Ace Hardware
Total			2,132.30	
Library				
46412	8060-20-10	Books/Videos/Maps-Lib	295.09	Amazon/SYNCB
46474	6084-20-10	Aflac-Lib	26.40	Ameritas Life Insurance Corp.
46415	8060-20-10	Books/Videos/Maps-Lib	85.20	Baker & Taylor
46389	8060-20-10	Health Ins-Lib	-2,003.06	Blue Cross Blue Shield
46465	7455-20-10	Internet-Lib	119.98	Charter Communications
46387	8060-20-10	Health Ins-Lib	-25.95	Delta Dental
46426	8130-20-10	R&M Building-Lib	171.85	Fireguard Inc
46427	7330-20-10	Telephone-Lib	175.97	First National Bank of Omaha
46427	8130-20-10	R&M Building-Lib	858.29	First National Bank of Omaha
46462	7480-20-10	Janitorial-Lib	300.00	Marcie Schmieder
46442	8060-20-10	Books/Videos/Maps-Lib	75.78	MicroMarketing, LLC
46445	8160-20-10	R&M Grounds-Lib	995.00	Mixan Mudjacking, Inc.
46451	7330-20-10	Telephone-Lib	61.40	Nebraska Technology & Telecommunication
46454	7310-20-10	Electricity-Lib	198.40	OPPD
46390	6080-20-10	Health Ins-Lib	154.01	Principal Financial
46476	7270-20-10	Insurance-Lib	75.09	Travelers
46477	7272-20-10	Insurance-Lib	271.93	USI Insurance
46455	7340-20-10	Waste Disposal-Lib	26.24	Waste Connections of Nebraska, Inc
Total			1,861.62	
Library Restricted				
46429	8060-21-10	Books/Videos/Maps-Lib Rest	70.21	Cengage Learning Inc/Gale
46418	8060-21-10	Books/Videos/Maps-Lib Rest	91.68	Center Point Large Print
46421	8070-21-10	Library Supplies-Lib Rest	80.22	Demco
46428	9010-21-10	Office Equipment Lib Rest	93.51	Five Points Bank
46444	7320-20-10	Natural Gas-Lib	120.78	Metropolitan Utilities District
46442	8060-21-10	Books/Videos/Maps-Lib Rest	29.25	MicroMarketing, LLC
Total			485.65	
Park				
46389	6080-30-10	Health Ins-Park	1,049.12	Blue Cross Blue Shield
46387	6080-30-10	Health Ins-Park	155.70	Delta Dental
46423	7350-30-10	Rental-Park	85.00	Eagle Services
46427	7290-30-10	Uniform Allowance-Park	61.12	First National Bank of Omaha
46440	8030-30-10	Supplies-Park	59.96	Menards
46441	8160-30-10	R&M Grounds-Park	120.26	Michael Todd & Company
46454	7310-30-10	Electricity-Park	517.38	OPPD
46390	8060-30-10	Health Ins-Park	155.70	Principal Financial
46466	8030-30-10	Supplies-Park	27.95	Springfield Ace Hardware

46466	8160-30-10	R&M Grounds-Park	35.73	Springfield Ace Hardware
46476	7270-30-10	Insurance-Park	262.82	Travelers
46469	9040-30-10	Tools & Misc Equip-Parks	16,721.46	Ty's Outdoor Power & Service
46477	7270-30-10	Insurance-Park	400.74	USI Insurance
46455	7340-30-10	Waste Disposal-Park	172.16	Waste Connections of Nebraska, Inc
Total			19,825.10	
Community Bldg				
46416	9400-40-10	Refund-Community Bldg	700.00	Ashley Boadwee
46424	7480-40-10	Janitorial-Community Building	230.00	Executive Janitorial Corporation
46426	8130-40-10	R&M Building-Community Bldg	28.25	Fireguard Inc
46444	7320-40-10	Natural Gas-Community Bldg	216.84	Metropolitan Utilities District
46454	7310-40-10	Electricity-Community Bldg	110.93	OPPD
46466	8030-40-10	Supplies-Community Bldg	15.56	Springfield Ace Hardware
46476	7270-40-10	Insurance-Community Bldg	18.77	Travelers
46477	7270-40-10	Insurance-Community Bldg	211.10	USI Insurance
46471	7280-40-10	Laundry-Community Bldg	166.58	Walkers Uniform Rental
46455	7340-40-10	Waste Disposal-Community Bldg	65.30	Waste Connections of Nebraska, Inc
Total			1,763.33	
Water				
46411	6084-50-20	Aflac-Water	29.12	Aflac
46474	6084-50-20	Aflac-Water	9.75	Ameritas Life Insurance Corp.
46389	8060-50-20	Health Ins-Water	1,571.31	Blue Cross Blue Shield
46387	8060-50-20	Health Ins-Water	61.38	Delta Dental
46437	9155-50-20	GIS-Water	705.00	JEO Consulting Group, Inc.
46473	9090-50-20	New Well-Water	438,415.21	Judds Bros. Construction Co.
46443	7420-50-20	Testing-Water	59.84	Midwest Laboratories
46450	7200-50-20	Dues-Water	200.00	Nebraska Rural Water Association
46451	7330-50-20	Telephone-Water	224.45	Nebraska Technology & Telecommunication
46448	7420-50-20	Testing-Water	18.00	NEPublic Health Environmental Lab
46452	9090-50-20	New Well-Water	6,697.22	Olsson
46453	7430-50-20	Digger's Hotline-Water	55.42	One Call Concepts, Inc.
46454	7310-50-20	Electricity-Water	822.35	OPPD
46390	8060-50-20	Health Ins-Water	80.74	Principal Financial
46476	7270-50-20	Insurance-Water	450.55	Travelers
46477	7272-50-20	Insurance-Water	665.51	USI Insurance
46478	7330-50-20	Telephone-Water	40.07	Verizon
Total			450,105.92	
Sewer				
46411	6084-60-30	Aflac-Sewer	29.12	Aflac
46474	6084-60-30	Aflac-Sewer	9.75	Ameritas Life Insurance Corp.
46389	6080-60-30	Health Ins-Sewer	1,845.42	Blue Cross Blue Shield
46387	6080-60-30	Health Ins-Sewer	74.36	Delta Dental
46422	9020-60-30	Vehicles-Sewer	170.00	Design4 Screenprinting
46437	9155-60-30	GIS-Sewer	705.00	JEO Consulting Group, Inc.
46443	7420-60-30	Testing-Sewer	485.00	Midwest Laboratories

46446	8160-60-30	R&M Grounds-Sewer	364.40	Municipal Supply
46449	7200-60-30	Dues -Sewer	120.00	Nebraska State Fire Marshall
46454	7310-60-30	Electricity-Sewer	2,587.76	OPPD
46456	9020-60-30	Vehicles-Sewer	15.00	Petty Cash
46390	6080-60-30	Health Ins-Sewer	101.98	Principal Financial
46466	9040-60-30	Tools & Misc Equip-Sewer	33.98	Springfield Ace Hardware
46466	8030-60-30	Supplies-Sewer	57.34	Springfield Ace Hardware
46466	8160-60-30	R&M Grounds-Sewer	127.77	Springfield Ace Hardware
46476	7272-60-30	Insurance-Sewer	244.04	Travelers
46470	8150-60-30	R&M Vehicle-Sewer	790.00	Ultimate Truck Accessories
46477	7270-60-30	Insurance-Sewer	500.92	USI Insurance
46478	7330-60-30	Telephone-Sewer	12.88	Verizon
Total			8,274.72	
Street				
46389	6080-70-40	Health Ins-Street	3,249.75	Blue Cross Blue Shield
46419	7455-70-40	Internet-Street	107.98	Charter Communications
46432	7250-70-40	Publication Costs-Street	13.04	DCI Media, Inc
46432	9084-70-40	Sidewalk Repair	35.34	DCI Media, Inc
46387	6080-70-40	Health Ins-Street	63.80	Delta Dental
46426	8130-70-40	R&M Building-Street	25.50	Fireguard Inc
46427	7290-70-40	Uniform Allowance-Street	20.38	First National Bank of Omaha
46431	9040-70-40	Tools & Misc Equip-Street	158.37	Grainger
46435	8140-70-40	R&M Equipment-Street	89.13	Home Depot Credit Services
46435	8030-70-40	Supplies-Street	132.91	Home Depot Credit Services
46435	9040-70-40	Tools & Misc Equip-Street	630.53	Home Depot Credit Services
46438	8040-70-40	Supplies-Safety/Medical-Street	98.00	Libra Safety Products
46439	9040-70-40	Tools & Misc Equip-Street	443.66	Logan Contractors Supply
46440	8140-70-40	R&M Equipment-Street	6.57	Menards
46444	7320-70-40	Natural Gas-Street	473.38	Metropolitan Utilities District
46441	9040-70-40	Tools & Misc Equip-Street	760.38	Michael Todd & Company
46447	8030-70-40	Supplies-Street	371.53	Mill Creek Auto Parts
46451	7330-70-40	Telephone-Street	142.78	Nebraska Technology & Telecommunication
46452	7010-70-40	Prof Svcs-Engineer-Street	77.00	Olsson
46454	7310-70-40	Electricity-Street	2,433.54	OPPD
46456	7230-70-40	Postage/Shipping-Street	3.84	Petty Cash
46456	9084-70-40	Sidewalk Repair	15.70	Petty Cash
46390	6080-70-40	Health Ins-Street	155.32	Principal Financial
46458	8140-70-40	R&M Equipment-Street	255.00	Rod Lee Trucking LLC
46464	9040-70-40	Tools & Misc Equip-Street	29.99	Southern Carlson, Inc
46464	8040-70-40	Supplies-Safety/Medical-Street	54.00	Southern Carlson, Inc
46466	8140-70-40	R&M Equipment-Street	10.55	Springfield Ace Hardware
46466	8150-70-40	R&M Vehicle-Street	30.36	Springfield Ace Hardware
46466	8160-70-40	R&M Grounds-Street	40.77	Springfield Ace Hardware
46466	8030-70-40	Supplies-Street	73.14	Springfield Ace Hardware
46466	9040-70-40	Tools & Misc Equip-Street	464.98	Springfield Ace Hardware
46468	8030-70-40	Supplies-Street	53.81	Tractor Supply Co.
46475	8030-70-40	Supplies-Street	53.81	Tractor Supply Co.

46475	8140-70-40	R&M Equipment-Street	693.85	Tractor Supply Co.
46468	8140-70-40	R&M Equipment-Street	693.95	Tractor Supply Co.
46476	7270-70-40	Insurance-Street	750.91	Travelers
46469	9040-70-40	Tools & Misc Equip-Street	2,184.25	Ty's Outdoor Power & Service
46477	7270-70-40	Insurance-Street	905.23	USI Insurance
46478	7330-70-40	Telephone-Street	12.88	Verizon
46471	7290-70-40	Uniform Allowance-Street	20.50	Walkers Uniform Rental
46455	7340-70-40	Waste Disposal-Street	95.82	Waste Connections of Nebraska, Inc
46472	8100-70-40	Sand & Gravel-Street	2,758.65	Westover Rock & Sand, Inc.
Total			18,690.88	
Keno				
46434	9174-80-70	Keno CB Project	387.50	Harm's Concrete
46467	9174-80-70	Keno CB Project	4,297.00	Talk to Me Technologies LLC
46414	9174-80-70	Keno CB Project	402.00	TLMV, Inc
Total			5,086.50	
		Payroll	64,231.65	
		Voya Retirement ER	7,102.22	
		Medical Reimbursement	2,726.36	

**RESOLUTION
2022-48**

Appoint City Officials

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD, NEBRASKA:

that the Mayor of the City of Springfield, Nebraska, with the consent of the City Council, appoints the following persons to act as the municipal city clerk/treasurer, the municipal engineer, the municipal attorney, the municipal street commissioner, the municipal street superintendent, the municipal maintenance superintendents, the municipal fiscal agent, the municipal auditor, the municipal building inspector, and the municipal electrical inspector, who shall hold their offices for one (1) year unless sooner removed by the Mayor with approval of the City Council as per Springfield Municipal Code.

1. Clerk/Treasurer: Kathleen R. Gottsch
2. Municipal Engineer: Olsson
3. Municipal Attorney: William E. Seidler, Jr.
4. Municipal Street Commissioner: Bryan Cherry
5. Municipal Street Superintendent: Justin Stark, Olsson, License No. 1534, Class A, By Contract
6. Municipal Maintenance Superintendent: Heath Shemek (Water & Sewer)
7. Municipal Fiscal Agents: Ameritas, Piper Sandler & Co.
8. Municipal Auditor: Ric Ortmeier, CPA
9. Municipal Building Inspector: Sarpy County Building Department
10. Municipal Electrical Inspector: Sarpy County Building Department

Introduced and Passed this 6th day of December, 2022.

City Council Member Herzog moved the adoption of said resolution.
City Council Member Neitzel seconded the motion.

Record of Vote:

Ayes: Neitzel, Herzog, Craney, Murtha

Nays: None

Abstain: None

Absent: Mayor Roseland was absent.

Resolution adopted, signed, and billed as adopted.

Approved: Robert Roseland, Mayor

SEAL

Attest: Kathleen Gottsch, City Clerk

Agenda Item 1. Motion by Herzog, seconded by Neitzel, to table agenda item 1, regarding appointing a City Council president until the December 20, 2022, Council meeting. AYES: Neitzel, Herzog, Murtha, Craney, NAYS: None. Motion carried.

Agenda Item 2. Motion by Murtha, seconded by Herzog, to appoint Mike Neitzel to Sewer/Water, Mike Herzog to Community Building/Library, Dan Craney to Streets, and Kacie Murtha to Parks. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Agenda Item 3. Motion by Murtha, seconded by Herzog, to table agenda item 3, regarding appointing Members of the Springfield Board of Health until the December 20, 2022, Council meeting. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Agenda Item 4. Council reviewed the Sarpy County Sheriff's monthly service report. Motion by Herzog, seconded by Murtha, to move this agenda item to later in the meeting to allow time for a Sheriff's Department representative to arrive. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried. No representative attended.

Agenda Item 5. Adam Mann, 330 North 10th Avenue, Springfield Pines SID Board Member, reviewed the subdivision's proposed park upgrades including the installation of playground equipment. He reported that residents of the subdivision thought there would be a park with a playground in the development. They did not understand that the park only included greenspace and a picnic shelter. He said the definition of park was not communicated well by the developer. Mann noted that the playground equipment would have a 25-year life expectancy because of the materials selected, not a 10-15 year life expectancy as originally conveyed. He hoped this increased life expectancy would help address some of the Council's concerns upon annexation. Neitzel noted that he was reluctant to take on another park. He said the city ran into a similar situation with the school district regarding the playground equipment at the old elementary school. He said the city is also considering taking on the operation and maintenance of the soccer complex. Mann said that the HOA would contract with a company to perform regular maintenance on the park. He said the HOA would not be in a position financially to replace the playground equipment when needed, but they could consider covering ongoing maintenance. Larry Jobeun, SID attorney, noted that the SID and city could enter into a joint use agreement outlining construction of equipment and maintenance. Jobeun said that immediately prior to annexation, the park could be inspected, and the SID required to update the park as necessary. He said there would hopefully be enough money in the SID's construction fund to cover any updates required at annexation. He reiterated that the HOA would not be able to financially take on the full replacement of the playground equipment. Mann said that the target age group for the playground would be 0-5 years; however, the plans show an age range of 3-12 years. He informed the Council that

the school has told the subdivision that non-school attending children cannot play on the school's playground during school hours. Neitzel commented that the city has two other playground parks for the community to use. He understands that they are not within walking distance, but they are not too far. Herzog expressed concern with future subdivisions all wanting their own parks. Gottsch reviewed the city's master park plan that is part of the comprehensive plan and identified different types of parks throughout a community. Adam Flanagan, SID financial advisor with Bluestem Financial (previously Kuehl Capital), reported that the SID will be on a cash basis on both the general and bond funds in 2023. He said the subdivision is in really good shape. He noted that the SID's valuation is well above the original \$325,000 per home estimated valuation at the time the SID began. Flanagan said that the tax levy is projected to be lower even with the new bond for the park. The current bond fund is at \$.65 and is projected to be \$.62 with the park in 2024. He provided an example from Gretna where the SID was required to keep the levy higher for a certain number of years in order to build up money so there was money available for improvements prior to the city's annexation. Neitzel inquired if the second phase of Springfield Pines would be merged into the existing SID. Flanagan said that answer is unknown at this time. Jobeun said that it could be a standalone SID or merged in. The first SID would require an interlocal agreement with the second SID to reimburse them for park improvements and maintenance. Murtha inquired if the proposed park is handicap accessible. Justin Feik, SID engineer with Foley Shald Engineering, explained that the park is handicapped accessible. There will be a sensory board, ramps and ADA sidewalks connecting to the trail. He reviewed fall pads and trample zones at the end of slides and the stairs. Feik also reviewed the underground drainage system, shade structure, benches and irrigation system. Mann said they hope to come back to the Council in two weeks for formal approval. They would like to purchase the playground equipment before the end of the year due to costs increasing. Jobeun stated that all SID park improvements require city approval per state statute. Neitzel inquired if the adjacent property owners were in favor of the improvements. Mann said that the ones he has talked with are in support of the project. He would be glad to circulate a petition among the neighbors saying they are supportive. Jobeun will submit a proposed agreement to the city for consideration at the December 20 meeting.

Agenda Item 6. Motion by Murtha, seconded by Neitzel, to approve the Certificate of Compliance for Maintenance Agreement No. 126 for roadway surface maintenance completed by the Nebraska Department of Transportation in 2022. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Agenda Item 7. Council Member Neitzel introduced the following resolution and moved its adoption. Council Member Herzog seconded the motion for the adoption of the resolution and on roll call the following Council Members voted in favor of said motion: Neitzel, Herzog, Murtha, Craney. The following voted against the same: None. The Council President serving as the Mayor declared the motion carried and the resolution adopted. A true, correct, and complete copy of said resolution is as follows:

**RESOLUTION
2022-49**

**RESOLUTION APPROVING THE MEMORANDUM OF UNDERSTANDING REGARDING GRADING AND
CONSTRUCTION PERMITS FOR WORK WITHIN SOUTHERN SARPY WATERSHED**

BE IT RESOLVED by the Mayor and City Council of the City of Springfield, Nebraska as follows:

WHEREAS, pursuant to the Interlocal Cooperation Act, Neb. Rev. Stat. §13-801, et. seq. (the "Act"), Sarpy County and the Cities of Bellevue, Gretna, La Vista, Papillion and Springfield entered into

an agreement (as amended, the "Formation Interlocal"), and formed the interlocal agency called the Sarpy County and Cities Wastewater Agency (the "Agency") (all capitalized terms not otherwise expressly defined herein shall have the same meanings as provided in the Formation Interlocal); and

WHEREAS, the Agency is a separate body corporate and politic under the Act; and

WHEREAS, Springfield is a Member of the Agency; and

WHEREAS, the Springfield City Council discussed the proposed Memorandum of Understanding regarding Grading and Construction Permits for work within the Southern Sarpy Watershed between the Agency and the Members, in the form of the instrument attached hereto as Exhibit "A" (the "Southern Sarpy Watershed MOU"), and after discussion the City Council has deemed it appropriate, necessary, convenient and advisable to approve the execution of the Southern Sarpy Watershed MOU.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Springfield, Nebraska that the attached Southern Sarpy Watershed MOU is hereby approved; and

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Governing Body of the City of Springfield, Nebraska that the Mayor is hereby authorized to execute on behalf of the City of Springfield the Southern Sarpy Watershed MOU attached hereto as Exhibit "A."

PASSED AND APPROVED THIS 6TH DAY OF DECEMBER, 2022.

Robert Roseland, Mayor

(SEAL)

Attest: Kathleen Gottsch, City Clerk

Agenda Item 8. Motion by Herzog, seconded by Murtha, to approve the bid from Logan Contractors to purchase an 18' Metal Forms Speed Cruiser Truss Screed with hydraulic winches in the amount of \$15,055.00. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Agenda Item 9. Kathleen Gottsch, City Administrator, reported that Olsson built in quantities for seven service connections and service lines to the new water main. These are not called out in any specific place on the plans, since Olsson was not sure what our needs would be for new service hookups along Hwy 50. They just wanted to make sure that a dollar amount was included in the bid should we request any hookups. Gottsch provided a site map showing the properties along Hwy 50 from Park Drive south to Main Street that would be impacted by the new water main. She noted that Dan Williams' four buildings north of Main Street are already on a private water line that was installed several years ago by the previous property owners. All four buildings run off the same private line. This line connects to the city's water main at Main Street and runs along the eastern edge of the properties. The other three buildings are still on private wells. Gottsch reported that at some point in the future, the four buildings on the private line may need individual connections off the new Hwy 50 water main. If the owner sells one of the lots or if the private line is damaged, new service connections from each building should be made directly to the new water main. Gottsch informed the Council that Springfield Municipal Code §3-114 Municipal Water Department; Mandatory Hook-Up, requires all properties that abut a water main to hook-up to the city's water system. There is a similar ordinance for sewer connections. Council discussed requiring the three properties not currently on city water to hook up and requested Olsson provide cost estimates for the service connections.

Gottsch inquired if the Council wanted to leave the test well in place and register it as an inactive well for future use or abandon it now. Gottsch, the city engineer and city water operator recommended that the test well be abandoned. Motion by Herzog, seconded by Murtha, to abandon the test well. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Gottsch reported that Judds Bros. Construction has requested permission to close Park Drive at Hwy 50 late next week or early the following week for approximately 4-5 hours in the morning for water main installation. They would use type 3 barricades and road closed ahead signs to alert drivers. Council approved the road closure request but noted that the driveway to the home on the south side of Park Drive should remain open.

Agenda Item 10. Council reviewed bids for the purchase of document management software and FrontDesk Software from GWorks. Gottsch said that office staff feels that the Eakes document management software is what we need right now, and that the current program we have for water billing is working just fine for our residents which is what Gworks offers. Motion by Murtha, seconded by Herzog, to approve the bid from Eakes Office Solutions for document management software in the amount of \$1,134.00 for set up professional services and \$395.00 each month for the stored documents package. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Department Reports

Agenda Item 1. Neitzel reported that we have 40 water meters on back order and 30 properties on the list for water meter replacement. He said the plow blade is on the new truck and looks great.

Agenda Item 2. Herzog reported that the Community Building continues to be busy. The library had their used book sale which raised \$450. The library also had several bids on their auction items. Herzog said the library's winter reading program has started, and their new ADT security system was installed this week.

Agenda Item 3. Murtha reported that the new swing set for City Park is arriving on Thursday. We already received the new whale spring rider and communication boards for the parks. Internet was installed at the Community Building. Murtha, Gottsch and Administrative Assistant Barb Henninger met with JEO regarding design of a new city hall building. Murtha reminded everyone of upcoming community events including the cookie walk at the library and breakfast with Santa at the Masonic Lodge on December 10, and Santa visiting the fire station on December 17.

Agenda Item 4. Craney reported that the Street Department is looking forward to getting the new truss screed machine which will make pouring concrete more efficient.

Agenda Item 5. No Department Report for Mayor Roseland.

Agenda Item 6. Kathleen Gottsch, City Administrator, updated the Council on the status of the GIS project. She reported that JEO came across data for the depths of sewer manholes. JEO spot checked the data and found them to be fairly accurate. She reported that funds are included in the GIS project to have JEO perform these measurements. If we do not have JEO do this work, we will not be able to confirm pipe sizes or see if there are any issues with the pipes. Council agreed to have JEO check the manholes and pipe depths as planned. Gottsch mentioned that she was contacted by SYAA regarding installing cameras at City Park to see who is vandalizing base plugs and using the infield as a dog run. Council agreed to let SYAA install cameras at City Park.

Adjournment

Motion by Neitzel, seconded by Herzog, to adjourn. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Meeting adjourned at 8:40 p.m. Motion carried.

I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on December 6, 2022; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Kathleen Gottsch
City Clerk