



### **CITY COUNCIL AGENDA**

Tuesday, February 2, 2021 at 7:00 p.m.  
Springfield City Hall  
170 North 3<sup>rd</sup> Street

#### **CALL TO ORDER**

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room
- Roll call
- Pledge of Allegiance

#### **CONSENT AGENDA**

*All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.*

1. Approve Minutes of the January 19, 2021 Council Meeting
2. Approve Claims and Payroll

#### **REGULAR AGENDA**

1. Sarpy County Sheriff's Monthly Service Report
2. Connie Manzer, Springfield Memorial Library Director – Annual Library Report
3. Real estate negotiations with South Sarpy Wastewater Agency
4. Discuss Sally Seiber's annual review and consider a proposed merit increase

#### **DEPARTMENT REPORTS**

1. Sewer Department – Roy Swenson
2. Library & Community Building – Michael Herzog
3. Street Department – Kacie Murtha
4. Water & Parks Department – Dan Craney
5. Mayor's Report – Bob Roseland

6. City Staff Reports

*The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.*

**ADJOURNMENT**

**MINUTES**

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o'clock p.m. on Tuesday, February 2, 2021, at City Hall. Present were Mayor Bob Roseland; Council Members: Roy Swenson, Michael Herzog, Kacie Murtha, Dan Craney. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

**Consent Agenda**

Motion by Swenson, seconded by Herzog, to approve the Consent Agenda. AYES: Swenson, Herzog, Murtha, Craney. NAYS: None. Motion carried.

**Claims and Payroll:**

Check #	Account ID	Account Description	Debit Amount	Name
<b>General</b>				
44022	6084-10-10	Aflac-Gen	140.68	Aflac
44025	7260-10-10	Printing-Gen	20.00	American Legal Publishing
44024	7260-10-10	Printing-Gen	650.00	American Legal Publishing
44067	6084-10-10	Aflac-Gen	13.20	Ameritas Life Insurance
44028	8160-10-10	R&M Grounds-Gen	1,080.50	Blue Valley Public Safety
43998	6080-10-10	Health Insurance-Gen	2,367.25	BlueCross BlueShield
43991	6080-10-10	Health Insurance-Gen	134.00	Delta Dental
44032	7480-10-10	Janitorial-Gen	200.00	Executive Janitorial
44033	9316-10-10	COVID-General	16.03	First National Bank
44033	9010-10-10	Office Equipment-Gen	334.86	First National Bank
44036	9316-10-10	COVID-General	24.20	Home Depot
44037	7030-10-10	Prof Svcs-Planning-Gen	715.00	JEO Consulting Group
44070	8140-10-10	R&M Equipment-Gen	32.72	Konica Minolta Business Solutions
44038	8140-10-10	R&M Equipment-Gen	180.98	Konica Minolta Premier Finance
44043	7320-10-10	Natural Gas-General	84.49	MUD
44047	7040-10-10	Prof Svcs-Other-Gen	200.00	Nebraska Title Company
44069	7330-10-10	Telephone-Gen	134.25	NT&T
44051	8010-10-10	Office Supplies-Gen	53.55	Office Depot
44054	7310-10-10	Electricity-Gen	313.39	OPPD
43999	6080-10-10	Health Insurance-Gen	108.96	Principal Financial
44056	7046-10-10	Prof Svcs-Building Inspector	573.70	Sarpy County Building Inspector
44057	7060-10-10	Animal Control-Gen	408.03	Sarpy County Fiscal Administrator

44058	7050-10-10	Law Contract-Gen	9,431.00	Sarpy County Treasurer
44060	7020-10-10	Prof Svcs-Legal-Gen	1,237.50	Seidler & Seidler
44062	7250-10-10	Publication Costs-Gen	95.66	Suburban Newspaper
44065	7280-10-10	Laundry-Gen	107.88	Walkers Uniform Rental
<b>Total</b>			<b>18,657.83</b>	
<b>Sales Tax</b>				
44052	9169-15-10	North Park (SCTRA)-Sales Tax	919.99	Olsson Associates
<b>Total</b>			<b>919.99</b>	
<b>Library</b>				
44023	8060-20-10	Books/Videos/Maps-Lib	293.64	Amazon/SYNCB
44067	6084-20-10	Aflac-Lib	26.40	Ameritas Life Insurance
44027	8060-20-10	Books/Videos/Maps-Lib	81.75	Baker & Taylor
43998	6080-20-10	Health Insurance-Lib	1,461.22	BlueCross BlueShield
43991	6080-20-10	Health Insurance-Lib	67.50	Delta Dental
44041	8060-20-10	Books/Videos/Maps-Lib	99.79	MicroMarketing
44043	7320-20-10	Natural Gas-Lib	193.59	MUD
44069	7330-20-10	Telephone-Lib	54.97	NT&T
44054	7310-20-10	Electricity-Lib	191.69	OPPD
44055	7340-20-10	Waste Disposal-Lib	20.00	Premier Waste Solutions
43999	6080-20-10	Health Insurance-Lib	144.63	Principal Financial
44059	7480-20-10	Janitorial-Lib	250.00	Schmieder, Marcie
<b>Total</b>			<b>2,885.18</b>	
<b>Library Restricted</b>				
44034	8060-21-10	Books/Videos/Maps-Lib Rest	89.15	Cengage Learning Inc/Gale
44030	8060-21-10	Books/Videos/Maps-Lib Rest	89.28	Center Point Large Print
44049	7205-21-10	Subscription-Lib Rest	500.00	Network Needs
<b>Total</b>			<b>678.43</b>	
<b>Park</b>				
44022	6084-30-10	Aflac-Park	52.52	Aflac
43998	6080-30-10	Health Insurance-Park	1,401.26	BlueCross BlueShield
44029	8120-30-10	Fuel-Park	191.19	BRP Investments
43991	6080-30-10	Health Insurance-Park	100.25	Delta Dental
44054	7310-30-10	Electricity-Park	361.08	OPPD
44055	7340-30-10	Waste Disposal-Park	116.00	Premier Waste Solutions
43999	6080-30-10	Health Insurance-Park	31.02	Principal Financial
<b>Total</b>			<b>2,253.32</b>	
<b>Community Building</b>				
44032	7480-40-10	Janitorial-Community Building	230.00	Executive Janitorial
44040	8030-40-10	Supplies-Community Bldg	22.08	Menards
44043	7320-40-10	Natural Gas-Community Bldg	343.87	MUD
44054	7310-40-10	Electricity-Community Bldg	163.11	OPPD
44055	7340-40-10	Waste Disposal-Community Bldg	44.00	Premier Waste Solutions
44065	7280-40-10	Laundry-Community Bldg	155.80	Walkers Uniform Rental
<b>Total</b>			<b>958.86</b>	
<b>Water</b>				
44022	6084-50-20	Aflac-Water	56.16	Aflac
44067	6084-50-20	Aflac-Water	22.95	Ameritas Life Insurance

43998	6080-50-20	Health Insurance-Water	2,058.26	BlueCross BlueShield
44029	8120-50-20	Fuel-Water	117.71	BRP Investments
43991	6080-50-20	Health Insurance-Water	85.74	Delta Dental
44042	7420-50-20	Testing-Water	58.52	Midwest Laboratories
44044	8030-50-20	Supplies-Water	357.48	Municipal Supply
44046	7420-50-20	Testing-Water	18.00	NE Public Health Environmental Lab
44069	7330-50-20	Telephone-Water	195.33	NT&T
44053	7430-50-20	Digger's Hotline-Water	17.71	One Call Concepts
44054	7310-50-20	Electricity-Water	1,186.70	OPPD
43999	6080-50-20	Health Insurance-Water	115.12	Principal Financial
44060	7020-50-20	Prof Svcs- Legal-Water	37.50	Seidler & Seidler
44060	9090-50-20	New Well-Water	162.50	Seidler & Seidler
44064	7330-50-20	Telephone-Water	16.66	Verizon Wireless
44065	7290-50-20	Uniform Allowance-Water	26.72	Walkers Uniform Rental
<b>Total</b>			<b>4,533.06</b>	
<b>Sewer</b>				
44022	6084-60-30	Aflac-Sewer	55.38	Aflac
44067	6084-60-30	Aflac-Sewer	9.75	Ameritas Life Insurance
43998	6080-60-30	Health Insurance-Sewer	1,240.21	BlueCross BlueShield
44029	8030-60-30	Supplies-Sewer	4.59	BRP Investments
44029	8120-60-30	Fuel-Sewer	118.04	BRP Investments
43991	6080-60-30	Health Insurance-Sewer	67.50	Delta Dental
44035	7290-60-30	Uniforms Allowance-Sewer	207.99	Haney Shoe Store
44042	7420-60-30	Testing-Sewer	210.50	Midwest Laboratories
44048	7450-60-30	Licenses-Sewer	150.00	NE Dept of Environment & Energy
44054	7310-60-30	Electricity-Sewer	2,918.08	OPPD
43999	6080-60-30	Health Insurance-Sewer	79.52	Principal Financial
44064	7330-60-30	Telephone-Sewer	16.66	Verizon Wireless
<b>Total</b>			<b>5,078.22</b>	
<b>Street</b>				
44022	6084-70-40	Aflac-Street	26.26	Aflac
44026	8150-70-40	R&M Vehicle-Street	360.00	B & B Garage
43998	6080-70-40	Health Insurance-Street	2,226.43	BlueCross BlueShield
44050	9040-70-40	Tools & Misc Equip-Street	144.98	BlueTarp Financial
44029	8120-70-40	Fuel-Street	807.81	BRP Investments
44031	8150-70-40	R&M Vehicle-Street	1,417.48	Chad's Auto Repair
44068	7455-70-40	Internet-Street	96.98	Charter Communications
43991	6080-70-40	Health Insurance-Street	50.61	Delta Dental
44036	9040-70-40	Tools & Misc Equip-Street	86.79	Home Depot
44039	8130-70-40	R&M Building-Street	392.00	Langfeldt Overhead Door
44040	8030-70-40	Supplies-Street	22.08	Menards
44045	9040-70-40	Tools & Misc Equip-Street	0.73	Mill Creek Auto Parts
44045	8030-70-40	Supplies-Street	91.39	Mill Creek Auto Parts
44045	8140-70-40	R&M Equipment-Street	130.99	Mill Creek Auto Parts
44043	7320-70-40	Natural Gas-Street	747.35	MUD
44069	7330-70-40	Telephone-Street	116.50	NT&T
44052	9083-70-40	Main Street Paving	5,500.00	Olsson Associates
44052	9202-70-40	Drainage Improvements	7,507.95	Olsson Associates
44054	7310-70-40	Electricity-Street	3,271.61	OPPD
44055	7340-70-40	Waste Disposal-Street	44.00	Premier Waste Solutions
43999	6080-70-40	Health Insurance-Street	97.36	Principal Financial
44060	9202-70-40	Drainage Improvements	372.50	Seidler & Seidler

44061	8140-70-40	R&M Equipment-Street	13.57	Springfield Ace Hardware
44061	8030-70-40	Supplies-Street	230.63	Springfield Ace Hardware
44063	8140-70-40	R&M Equipment-Street	154.41	Ty's Outdoor Power & Service
44064	7330-70-40	Telephone-Street	16.67	Verizon Wireless
44065	7290-70-40	Uniform Allowance-Street	38.36	Walkers Uniform Rental
44066	8100-70-40	Sand & Gravel-Street	3,909.06	Westover Rock & Sand
<b>Total</b>			<b>27,874.50</b>	
		Water Deposit Refunds	853.05	
		Payroll	50,930.31	
		VOYA Retirement ER	4,235.90	
		Medical Reimbursement	705.51	

## **Regular Agenda**

**Agenda Item 1.** Lt. Matt Core reviewed the Sarpy County Sheriff's monthly service report. He noted that a second report format will be provided beginning in March. Lt. Core reported that they have seen several vehicle break-ins, specifically in unlocked vehicles. He reminded residents to lock vehicles when left outside. Craney requested the department watch for trailers and vehicles parked overnight on streets. He said there are some that are also parked in the wrong direction.

**Agenda Item 2.** Connie Manzer, Library Director, reviewed the 2019/2020 Annual Library Report. She discussed changes in library operations due to COVID. The library was closed for a portion of the year and in person programming canceled. Library staff worked hard to develop online programming and curbside pickup for programs and book checkout. Manzer reported that the library received a Facebook Community Action Grant for STEM programming. The library was also named one of America's Star Libraries. She said that Jean Latham, Library Aide, has done an amazing job on the Springfield history section. Latham volunteered many hours for this project. Manzer thanked the Library Board, Mayor, City Council and city staff for support.

**Agenda Items 3 and 4.** Motion by Swenson, seconded by Herzog, to move agenda item 3, regarding real estate negotiations with South Sarpy Wastewater Agency, and agenda item 4, regarding Sally Seiber's annual review and proposed merit increase, into executive session. AYES: Swenson, Herzog, Murtha, Craney. NAYS: None. Motion carried.

## **Department Reports**

**Agenda Item 1.** No Department Report from Swenson.

**Agenda Item 2.** No Department Report from Herzog.

**Agenda Item 3.** Murtha reported that she visited with Rick Lee, Maintenance Manager, about snow removal. He is going to rearrange plow drivers to ensure streets are being plowed curb to curb. Swenson noted that the maintenance department needs to go out a day or two after a snow storm to scrap off melting snow. He also commented that snow was piled too high at many intersections and needs to be hauled away. He recommended policies be developed to address snow removal needs. Murtha stated that downtown parking spaces need to be plowed and snow piles removed quickly so businesses can open.

**Agenda Item 4.** No Department Report from Craney. Gottsch provided an update on the well project.

**Agenda Item 5.** No Department Report from Mayor Roseland.

**Agenda Item 6.** No additional city staff reports.

**Executive Session**

Motion by Swenson, seconded by Craney, to enter into executive session at 7:32 p.m. for the purpose of real estate negotiations and personnel matters. AYES: Swenson, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Motion by Swenson, seconded by Craney, to leave executive session at 7:55 p.m. AYES: Swenson, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Motion by Herzog, seconded by Swenson, to approve a \$1.00 per hour merit increase to Sally Seiber, Library Aide. AYES: Swenson, Herzog, Murtha, Craney. NAYS: None. Motion carried.

**Adjournment**

Motion by Swenson, seconded by Herzog, to adjourn. AYES: Swenson, Herzog, Murtha, Craney. NAYS: None. Meeting adjourned at 7:56 p.m. Motion carried.

I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on February 2, 2021; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Kathleen Gottsch  
City Clerk